



18th Annual Special Hockey International Tournament
April 15th – 19th, 2012
Hosted by the Werewolves of London
England



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To all friends and supporters of Special Hockey,

The Werewolves of London are delighted to have been voted to host the 2012 Annual Special Hockey International Tournament, especially as 2012 also marks the 10th Anniversary since our club was founded and is the year in which London will host the Olympics.

The tournament arrangements will follow the successful format of the 2006 tournament.

We hope that you will all join us from April 13th to April 20th, with each team to play 4 games in total on 2 days between Sunday 15 April and Thursday 19 April. We are doing our best to keep costs down while still hosting a very memorable tournament for all of our players, coaches, and supporters.

The Friday night “Meet and Greet” will be combined with opening ceremonies, to be held at the Butlins Resort, and will include light refreshments and a cash bar.

The tournament arena will be at the John Nike Leisuresport Centre at Bracknell, the same arenas for the 2006 Tournament, although we may use other arenas in addition subject to the number of teams attending.

Updates will be posted on our website at www.werewolvesoflondon.org.uk where you will find a tournament countdown ticker. Teams planning to attend need to send Mike Dwyer, our Tournament Chair, your contact information, number of teams attending and approximate number of players by **December 1, 2011**. Full Registration packages and payments are due by **January 31, 2012**.

If you have any questions, please do not hesitate to contact me. On behalf of the Werewolves of London it is my pleasure to invite you to England.

Yours in Special Hockey,

Mike Dwyer

SCHEDULE OF EVENTS

Timelines	Requirements	Contact Information
ASAP	Contact information, team and player numbers	Email to: mike@werewolvesoflondon.org.uk
January 31st, 2012	Registration and Payment Due	Email: mike@werewolvesoflondon.org.uk
Friday April 13th 6pm-8pm	Opening Ceremonies/Meet and Greet	Butlins Resort, Reds venue
Friday April 13th 8.00pm	Coaches Meeting	Butlins Resort, TBA
Sunday April 15th 3pm-5pm; Monday - Thursday April 19th 0900-1730	Games	John Nike Leisuresport Centre, Bracknell
Thursday April 19th 7pm-12pm	End tournament celebration/trophies/disco	Butlins Resort, Reds Venue
TBA	SHI Meeting	TBA

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REGISTRATION INFORMATION

This Tournament has been approved by the Governing Body for ice hockey in England, the English Ice Hockey Association (EIHA). USA Hockey and Hockey Canada have been informed.

Invited teams have been sent a copy of the approval letter sanctioning the tournament. Teams who have accepted the invitation to attend should send the approval letter to their Governing Body (USA Hockey or Hockey Canada) to obtain approval to attend the tournament. [EIHA registered teams do not need approval to attend].

Invited teams should send a copy of the approval letter received from their Governing Body (USA Hockey or Hockey Canada) allowing them to participate in tournament to Mike Dwyer mike@werewolvesoflondon.org.uk to pass on to the EIHA. No team can participate in the tournament unless EIHA receive a copy of the approval letter from their Governing Body.

No visiting team can participate without proof of insurance. [This does not apply to EIHA registered teams].

Any SHI team who has yet to confirm their plans to attend the tournament should contact Mike Dwyer so that EIHA formalities can be completed.

Pre-registration: Please send an email with your contact information, number of teams attending and approximate number of players by December 1st 2011 to mike@werewolvesoflondon.org.uk

Registration Fees: The cost of participating in the tournament will be similar to last year for all teams. But in order to encourage smaller clubs/teams with fewer players to participate we will not be charging a team fee, only a player fee of 10 GB Pounds per player.

All fees listed are in **GB pounds sterling**.

Team Levels: This tournament will follow the SHI guidelines for levels and will have an A, B, and C Divisions. These guidelines are included at the end of the registration package.

Registration Due Date: **January 31st, 2012**

To Register: Please email your completed package to Mike Dwyer at mike@werewolveoflondon.org.uk

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TOURNAMENT REGISTRATION FORM

Club Name:

Entry Fee:

£10 per player on each team

Number of Teams:

Number of Players:

_____ X £10 =

Total

Head Coach / Main Contact:

Address:

Province / State: _____

Postal Code / Zip: _____

Daytime Phone: _____

Evening Phone: _____

Fax: _____

Email: _____

Please ***email*** the completed form to mike@werewolvesoflondon.org.uk with the subject line "SHI Entry Form" and confirm that a Bank Transfer for the appropriate amount has been made.

Bank transfer information

Name of account: Werewolves of London Special Ice Hockey Club Designated Funds

Account Number: 28625160

Sort Code: 30-92-45

Bank: Lloyds TSB

Croydon Branch

95 George Street,

Croydon,

Surrey

CR9 2NS

IBAN: GB40 LOYD 3092 4528 6251 60

(Please add your club name in the reference field)

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MEET & GREET/OPENING CEREMONIES

Date & Time: Friday April 15th 6pm – 8pm Butlins Resort, Reds Venue

Dress: Teams may wear warm up suits or their jerseys whatever they feel is most appropriate. Players will be paraded as in past tournaments

Other Information: Teams are encouraged to bring their own banners or mascots if they have them. Free light refreshments and a cash bar will be available.

Cost/Registration: There will be no charge for this event but we ask you to include the approximate number of players, coaches and supporters who will be attending when you send in your registration package. Please note that anyone not staying at Butlins will need to pay £5 per person for a pass to enter the Resort.

COACHES MEETING

The coaches meeting will take place **immediately** following the opening ceremonies.

COACHES GAME

Date & Time: TBA

SHI MEETING

Date & Time: TBA

TOURNAMENT CELEBRATION/TROPHIES/DISCO

Date & Time: Thursday, April 19th, 2012 from: 7 PM until Midnight

Location: Butlins Resort, Reds Venue

Cost: No additional charges are payable to attend this event by anyone staying at the Butlins Resort. Anyone not staying at Butlins will need to pay £17 per person on arrival at the Resort to attend this event.

Dress: There is no dress code – “business casual” has been popular in the past but please feel free to wear what you like

Event Details: Food for this event will be Pizza, supplied from Papa John’s pizza at the Butlins Resort Free non-alcoholic beverages will be provided. A Cash bar will also be available.

Following pizza and trophy awards there will be a dance with an excellent local DJ.

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Arrival and Departure Schedules

Arrival Information

We will be arriving by air at _____
(Name of Airport)

in _____ on _____ at _____ am/pm
(Name of City of Arrival) (Day/Date) (Time)

on _____ flight number _____
(Name of Airline)

We will be arriving by car / bus on _____ at _____ am/pm.
(Day/Date) (Time)

Our team will be staying at the _____ hotel/Bulins,
Bognor Regis

Departure Information

We will be departing by air at _____
(Name of Airport)

in _____ on _____ at _____ am/pm
(Name of City of Arrival) (Day/Date) (Time)

on _____ flight number _____
(Name of Airline)

We will be departing by car / bus on _____ at _____ am/pm
(Day/Date) (Time)

Comments:

*** Please email form to Mike Dwyer mike@werewolvesoflondon.org.uk by **January 31st, 2012**

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CONSENT TO TREAT FORM

**** Please complete one copy of the form for each player. Head coach will keep the completed forms. It is here merely for your convenience. If you already have similar forms you do not need to fill this out.**

This is to certify that on this date, I _____, as parent or guardian of

_____, give my consent for tournament officials and its medical representative to obtain medical care from any licensed physician, hospital, or clinic for the above mentioned athlete, for any injury that could arise from participation in this invitational tournament.

If said athlete is covered by any insurance company, please complete the following:

Name of Insurance Company _____ Policy Number _____

Address _____

Signed _____ Relationship to athlete _____
(Parent or guardian)

Home Address _____

Phone _____ Date _____

MEDICAL HISTORY

Physician's Name: _____ Phone: _____

Hospital of Choice: _____

PLEASE COMPLETE THE FOLLOWING:

(If the answer to any of the following questions is or was yes, please describe the problem and its implications for proper first aid treatment). Have you had (or do you presently have) any of the following?

	Circle One		Injury	Circle One	
Fainting Spells	YES	NO	Shoulder	YES	NO
Convulsions/Epilepsy	YES	NO	Knee	YES	NO
Neck or Back Injury	YES	NO	Ankle	YES	NO
Asthma	YES	NO	Fingers	YES	NO
High Blood Pressure	YES	NO	Arm	YES	NO
Kidney Problems	YES	NO	Head	YES	NO
Hernia	YES	NO			
Diabetes	YES	NO			
Heart Murmur	YES	NO			
Allergies	YES	NO			
Poor Vision	YES	NO			
Poor Hearing	YES	NO			

Other: _____

Have you had a recent tetanus booster? If so, when? _____

Are you currently taking any medication? What? Why? _____

Has the doctor placed any restrictions on your activity?

Explain: _____



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ACCOMMODATION

We strongly recommend that you stay at the Butlins Resort at Bognor Regis – see <http://www.butlins.com/resorts/bognor-regis>

Why? Because there are a very limited number of hotels in the area with family rooms compared to Hotels in North America. Moreover, the Butlins resort can accommodate everybody at the same site which will enable everyone to renew friendships and socialise. Butlins also offers excellent value for money, particularly when booking accommodation with dinner and breakfast included. Where else could you find accommodation including breakfast and dinner from as low as £151.35 per adult – not for just one night but for a whole week! The majority of people who attended the 2006 tournament expressed a preference to return to Butlins but if any club would prefer to book accommodation elsewhere please let me know your requirements and I will make enquiries on your behalf.

Please refer to the table below for information on Butlins prices which have been offered to us at a special discounted rate. The accommodation option for 4 or 5 adults at the more recently built Ocean Hotel are likely to be popular even though the costs are higher so I have asked for a block of rooms at this hotel to be reserved for the tournament for a limited period. As the tournament falls at the end of the school Easter Holiday period in England, which is a peak booking period for Butlins, I recommend booking early to avoid disappointment.

Please note that, regardless of the type of accommodation booked at Butlins, a special arrangement has been made for late and early meals to be provided at the Food Court only on game days for those who need meals outside of normal times due to the game schedule. This special arrangement will allow for early breakfasts from 6am and evening meals up to 9pm.

In the interest of transparency, the table below shows the supplement added to help cover the costs of the end of tournament celebration. Please note that this supplement is based on the minimum number of guests per room (not the actual number) to reduce administrative costs i.e. you will need to pay the full amount for the room and party/disco supplement, even if you have fewer than the minimum number of guests per unit of accommodation.

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What's provided in rooms?

ALL Silver units (for our bookings only) 1 set of towels which will not be changed during the period of stay. If they need to be changed then there will be an additional charge of £10 per pack payable at the Hire shop.

2 toilet rolls – which once used will not be replaced – guests can purchase additional from Butlins' Spar shop
 Tea/Coffee Pack – which once used will not be replaced - guests can purchase additional from Butlins Spar shop

ALL GOLD units – 1 set of towels which can be changed on request

Toilet Rolls – House keeping will replenish

Limited toiletries

Hotels – towels, toiletries, toilet rolls – changed and replenished every day

If you have any questions or would like to make your reservations with Butlins please phone **011 44 845 070 4754** (where 011 is the dialling code to get out of North America and 44 is the international dialling code) and provide the code for our discounted rates which is **811**, and the reference source will be **811_ICEHOCKEY**.

Butlins Bognor Regis Resort Accommodation prices 13-20 April 2012 for 7 nights		Discounted prices	Min Guests	Party/Disco supplement @£2 per person; plus £10 per head where meals are not included in your booking	TOTAL COST (inc VAT)
<u>Self catering</u>	-				
Gold 2 bed apt (based upon 4 sharing)	4 sharing	£366.40	4	£48	£414.40
Silver 2 bed apt (based upon 2 sharing)	2 sharing	£312.40	2	£24	£336.40
Gold 3 bed apt (based upon 6 sharing)	6 sharing	£549.60	6	£72	£621.60
Silver 3 bed apt (based upon 6 sharing)	6 sharing	£463.60	6	£72	£535.60
Dinner, Bed & Breakfast (Resort) Silver 2 bedroom apt for 2 adults and 2 children, food court dining is £569.30 (£161.35 per adult, £118.30 per child, plus £10 supplement for towels)	2 adults/2 children	£569.30	4	£8	£577.30

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Silver 2 bedroom apt for 4 adults, food court dining is £655.40 (£161.35 per adult plus £10 supplement for towels)	4 adults	£655.40	4	£8	£663.40
Silver 3 bedroom room (not apartment) for 4 adults and 2 children, food court dining, is £831.80 (£151.35 per adult, £108.30 per child, plus £10 supplement for towels)	4 adults/2 children	£831.80	6	£12	£843.80
Silver 3 bedroom room, 2 adults and 4 children is £745.90 (£151.35 per adult, £108.30 per child, plus £10 supplement for towels)	2 adults/4 children	£745.90	6	£12	£757.90
Silver 3 bedroom room, 6 adults is £918.10 (£151.35 per adult plus £10 supplement for towels)	6 adults	£918.10	6	£12	£930.10
Gold 3 bedroom apt for 4 adults and 2 children, premium food court dining is £1,160.00	4 adults/2 children	£1,160.00	6	£12	£1,172.00
Gold 3 bedroom apt for 6 adults, premium food court dining is £1,282.50	6 adults	£1,282.50	6	£12	£1,294.50
Gold 2 bedroom apt for 2 adults and 2 children, premium dining is £732.50 (£213.75 per adult, £152.50 per child)	2 adults/2 children	£732.50	4	£8	£740.50
Gold 2 Bedroom apt for 4 adults, premium dining is £855	4 adults	£855.00	4	£8	£863.00
Hotels					
Shoreline – Columbus Quarters (twin or king size), partial sea view, for 2 adults and 2 children with breakfast and dinner is £886.90		£886.90	4	£8	£894.90
Shoreline – Columbus Quarters (twin or king size), partial sea view, for 2 adults with breakfast and dinner is £709.10		£709.10	2	£4	£713.10
<i>nb: the second bedroom at the Shoreline Hotel has bunk beds suitable for children aged under 12 yrs</i>					
Ocean – Atlantis (twin or double), with sea view and balcony for 2 adults and 2 children with breakfast and dinner is £934.50		£934.50	4	£8	£942.50
Ocean – Atlantis (twin or double), with sea view and balcony for 2 adults is £756.70		£756.70	2	£4	£760.70
Ocean - Mariner (twin or double) with south downs view and standing balcony for 2 adults and 2 children with breakfast and dinner is £886.90		£886.90	4	£8	£894.90
Ocean - Mariner (twin or double) with south downs view and standing balcony for 2 adults with breakfast and dinner is £709.10		£709.10	2	£4	£713.10
Ocean – Atlantis (twin or double), with sea view and balcony for 4 adults with breakfast and dinner is £1513.40		£1,513.40	4	£8	£1,521.40
Ocean - Neptune (Twin or double) with sofa bed, sea view, and balcony for 5 adults with breakfast and dinner is £1891.75		£1,891.75	5	£10	£1,901.75

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TRANSPORT INFORMATION

Local ground transportation will not be provided by tournament organizers and may be booked by participating clubs direct. However, if you would like me to coordinate bus sharing or shuttle arrangements to help keep transport costs down, please let me know your group's total passenger numbers and I would be happy to facilitate this.

As an indication of transport costs, please see the following recent quote by the bus company who provided transportation for the 2006 tournament:

W & H Motors

Coach Department

Tel: 01293 510220 or 01293 414141

Fax: 01293 513263

Airport Transfers. London Gatwick Airport to Butlins, Bognor Regis on Friday 13 April: £340 plus about £16 airport parking fee. London Heathrow Airport to Butlins: £380 plus about £20 airport parking fee. Similar rates will apply for the airport transfer on Friday 20 April.

Daily rate for 3 shuttle journeys to/from Butlins, Bognor Regis and the arena at the John Nike Leisuresport Centre at Bracknell would be about £900 (excluding gratuity). This may be of interest to teams who wish to share transport costs.

Daily rate for one return journey Butlins/Arena/Butlins would be about £430. This rate would also be applicable to tourist trips on non-game days.

Average bus size is 49 seats but larger buses are available

The Coach department contact at W & H Motors is Paul Hill: 01273 414141 [dialling from North America 011 44 1273 414141]

Bookings may be made direct by email to coach@wandhgroup.co.uk

Contact details for other bus companies will be provided in due course.

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LOCAL EVENTS AND ATTRACTIONS

<http://www.visitlondon.com/attractions/culture/top-ten-attractions>

<http://www.visitsoutheastengland.com/site/things-to-do>

MAPS

Butlins: <http://www.butlins.com/resorts/bognor-regis/>

Arena: <http://jnlbracknell.co.uk/contact-us/>

<http://maps.google.co.uk/maps?q=john+nike+leisure+centre&gl=uk&hl=en&cd=1&ei=BumHS9viJ-XMjAeotojDBg&sll=51.417034,-0.784707&sspn=0.017825,0.048838&ie=UTF8&view=map&cid=12468632029356116548&ved=0CEcQpQY&hq=john+nike+leisure+centre&hnear=&ll=51.417623,-0.776253&spn=0.142597,0.390701&z=12>

Local Hospital to Bracknell ice arena

<http://www.frimleypark.nhs.uk/>

Nearest hospital to Butlins with A&E is St Richards which is about 6 miles away.

St Richard's Hospital

Spitalfield Lane

Chichester

West Sussex

PO19 6SE

Tel: (01243) 788122

Website: <http://www.westernsussexhospitals.nhs.uk/>

There is also a Minor Injuries Unit at

Minor Injuries Unit - Bognor War Memorial Hospital - Bognor Regis, Shripney Road, Bognor Regis, West Sussex, PO22 9PP, 01243 623 563

Which is 0.8 miles away. Can deal with sprains, strains, broken bones and cuts. However open 9 to 5 and can close early if patient capacity is reached.

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DETERMINING YOUR TEAM LEVEL

*****OVERVIEW*****

For many SHI programs, there is a great disparity amongst their players when it comes to skill level, age, size and degree of disability. For other programs, this might not be as big of an issue. Either way, SHI has set out to do a better job in collecting more data and context on each of the teams playing in the 2010 tournament. This is why, for the first time, SHI is asking the programs to be active participants in placing their teams in the best possible situations by helping SHI to accurately forecast the level at which teams should be placed. To achieve this, SHI created a new process which provides programs with guidance as to how to best register their teams.

WHAT IS THIS?

The attached document, entitled “Levels of Play Guide,” is designed to help coaches register their teams in the most appropriate level and to provide the SHI Tournament planning committee with guidance on placing teams at the proper levels.

WHY IS THIS NECESSARY?

When it comes to creating a schedule for the Annual SHI tournament, one of our primary goals is to provide the most parity across all participating teams, thus fostering an environment in which our players will experience the most fun and display the most sportsmanship.

HOW DOES THIS WORK?

As part of this exercise, SHI is asking team coaches to use the below bullets as a guide to help them classify each of their players *individually*. Coaches can then decipher how many players they have from each level and can have a better sense of where to place their teams. A decision on what division any team will compete in will be dependent, in part, upon these numbers on the attached sheet (once completed by team coaches). Also factoring into the decision is context from coaches on where they believe their teams should be placed (see attached Guide and Registration Form).

WE HAVE A “MIXED” TEAM OF PLAYERS FROM ALL LEVELS, WHAT SHOULD WE DO?

As you go through the exercise and determine your numbers, it will become clear if you have more players at a particular level. Ideally, teams should have a MINIMUM OF 50PERCENT of players from a particular level for a team to be classified as such. However, special circumstances do occur. This is why we are asking coaches for more context in the attached form.

WE DON'T HAVE ENOUGH PLAYERS TO FIELD A FULL TEAM. CAN WE COMBINE WITH ANOTHER TEAM? Yes. In the interest of allowing all players who are willing and able to participate in the tournament, SHI encourages teams without enough players to field teams of their own to combine with another team. Of course, we all realize this is not an opportunity to assemble an All-Star Team. Rather, it's a nice way offer players from any SHI program globally a chance to play AND a worry-free approach to welcoming new and growing programs to their first SHI tournament(s).

WHAT ARE THE STEPS OUR COACH USES TO REGISTER OUR TEAM(S) BY LEVEL?

- 1) Utilize this attached Guide to help you classify your players individually
- 2) Utilize the Registration Form to provide the number of players you have at each level
- 3) On the Form, provide context as to what level your team might be best suited to compete
- 4) List on the Form teams you have played this year and who your team has matched up well against
- 5) List on the Form a contact # where you can be reached with any questions

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All of the above information will be carefully taken into account when creating the fairest schedule possible. With our brand of the sport, no system or process is perfect. However we believe that this is a step in the right direction to creating parity for SHI Tournament. Thank you in advance for your time, thought and cooperation.

DETERMINING YOUR TEAM LEVEL

*****LEVELS OF PLAY (LOP) GUIDE*****

A Level

- able to skate unassisted
- able to play structured game with minimal assistance
- play at a faster speed of play
- able to follow rules / instruction / drills
- always pursues the puck
- almost totally independent in preparing to play hockey
- can change on the fly or at stoppages of play: no buzzer system (coaches' option)
- no on-ice coaches on the ice during game
- age and social skills taken into consideration

B Level

- able to skate unassisted
- able to participate in structured practice and play a game with assistance / prompting
- able to follow rules / instruction / drills with prompting
- frequently/sometimes pursues the puck
- buzzer system used for games
- one on-ice coach on the ice during games for player position purposes only
- size, age and social skills taken into consideration

C Level

- beginner level in skating and / or playing hockey
- players must be able to walk unassisted
- requires constant prompting
- rarely pursues the puck
- buzzer system used for games
- learn to skate program (walkers may be used to assist on ice)
- more than one on-ice coach may be necessary
- size, skill and safety of the players taken into consideration

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DETERMINING YOUR TEAM LEVEL

***** REGISTRATION FORM *****

THIS FORM IS FOR COACHES' USE ONLY. PLEASE COMPLETE ONE (1) FORM FOR EACH TEAM REGISTERING FOR THE SHI TOURNAMENT.

PROGRAM NAME:

TOTAL NUMBER OF 'A' PLAYERS ON TEAM (based on LOP Guide):

TOTAL NUMBER OF 'B' PLAYERS ON TEAM (based on LOP Guide):

TOTAL NUMBER OF 'C' PLAYERS ON TEAM (based on LOP Guide):

TEAM CLASSIFICATION FOR SHI TOURNAMENT:

IN YOUR VIEW, IS YOUR TEAM ON THE HIGH OR LOW END OF THIS LEVEL?

WHY?

WHAT OTHER TEAMS HAVE YOU PLAYED RECENTLY WHO YOU MATCH UP WELL AGAINST?

WHAT TELEPHONE NUMBER CAN WE REACH YOU ON WITH QUESTIONS?
